

**MINUTES OF MEETING  
MURPHY’S LANDING  
COMMUNITY DEVELOPMENT DISTRICT**

An Organizational Meeting of Murphy’s Landing Community Development District was held on November 17, 2025, immediately following the adjournment of the Landowners’ Meeting, scheduled to commence at 10:00 a.m., at the Barron Library, 461 N Main Street, Labelle, Florida 33935.

**Present:**

James (Jim) McGowan	Chair
Bruce Noble	Vice Chair
Charles (Robert) Nelson	Assistant Secretary
Garrison Burr	Assistant Secretary

**Also present:**

Cindy Cerbone	District Manager
Chris Conti	Wrathell, Hunt and Associates, LLC (WHA)
Jennifer Kilinski (via telephone)	District Counsel
John S. Vanni	Interim District Engineer
Timothy J. Bramwell (via telephone)	Bond Counsel

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Ms. Cerbone called the meeting to order at 10:16 a.m. The Landowners’ Election was held just before this meeting and the Oath of Office was administered to James (Jim) McGowan, Charles (Robert) Nelson, Bruce Noble and Garrison Burr.

Supervisors McGowan, Nelson, Noble and Burr were present. Supervisor-Elect Michael Byrd was not present.

**SECOND ORDER OF BUSINESS**

**Public Comments**

No members of the public spoke.

**PART 1: GENERAL DISTRICT ITEMS**

**GENERAL DISTRICT ITEMS**

**THIRD ORDER OF BUSINESS**

**Administration of Oath of Office to Elected Board of Supervisors (the following will be provided in a separate package)**

This item was addressed during the First Order of Business. All Supervisors are experienced Board Members and are familiar with the following:

- A. Updates and Reminders: Ethics Training for Special District Supervisors and Form 1**
- B. Membership, Obligations and Responsibilities**
- C. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- D. Form 8B: Memorandum of Voting Conflict for County, Municipal and other Local Public Officers**

**FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2026-01, Ratifying the Actions of the District Manager and District Staff in Noticing the Landowners' Meeting; Providing a Severability Clause; and Providing an Effective Date**

**On MOTION by Mr. McGowan and seconded by Mr. Burr, with all in favor, Resolution 2026-01, Ratifying the Actions of the District Manager and District Staff in Noticing the Landowners' Meeting; Providing a Severability Clause; and Providing an Effective Date, was adopted.**

**FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2026-02, Canvassing and Certifying the Results of the Landowners' Election of Supervisors Held Pursuant to Section 190.006(2), Florida Statutes, and Providing for an Effective Date**

Ms. Cerbone presented Resolution 2026-02.

The Landowners' Election results were as follows:

Seat 1	James (Jim) McGowan	150 votes	2-year Term
Seat 2	Charles (Robert) Nelson	180 votes	4-year Term
Seat 3	Bruce Noble	150 votes	2-year Term

Seat 4	Garrison Burr	180 votes	4-year Term
Seat 5	Michael Byrd	150 votes	2-year Term

**On MOTION by Mr. McGowan and seconded by Mr. Burr, with all in favor, Resolution 2026-02, Canvassing and Certifying the Results of the Landowners' Election of Supervisors Held Pursuant to Section 190.006(2), Florida Statutes, and Providing for an Effective Date, was adopted.**

**SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2026-03, Electing Certain Officers of the District, and Providing for an Effective Date**

Ms. Cerbone presented Resolution 2026-03.

Mr. McGowan nominated the following:

Chair	James (Jim) McGowan
Vice Chair	Bruce Noble
Secretary	Craig Wrathell
Assistant Secretary	Robert Nelson
Assistant Secretary	Garrison Burr
Assistant Secretary	Michael Byrd
Assistant Secretary	Chris Conti
Assistant Secretary	Cindy Cerbone
Treasurer	Craig Wrathell
Assistant Treasurer	Jeffrey Pinder

No other nominations were made.

**On MOTION by Mr. Burr and seconded by Mr. Noble, with all in favor, Resolution 2026-03, Electing Certain Officers of the District, as nominated, and Providing for an Effective Date, was adopted.**

**PART 2: CONSENT AGENDA (ORGANIZATIONAL ITEMS, BANKING ITEMS & BUDGETARY ITEMS)**

**ORGANIZATIONAL ITEMS**

**SEVENTH ORDER OF BUSINESS**

**Consideration of the Following Consent Agenda Organizational Items:**

- A. **Resolution 2026-04, Appointing and Fixing the Compensation of the District Manager; Appointing a Methodology Consultant; and Providing an Effective Date**
  - **Agreement for District Management Services: Wrathell, Hunt and Associates, LLC**
- B. **Resolution 2026-05, Appointing Legal Counsel for the District, Authorizing Compensation and Providing for an Effective Date**
  - **Fee Agreement: Kilinski | Van Wyk PLLC**
- C. **Resolution 2026-06, Designating a Registered Agent and Registered Office of the District and Providing for an Effective Date**
- D. **Resolution 2026-07, Appointing and Fixing the Compensation of the Interim District Engineer and Providing an Effective Date**
  - **Interim Engineering Services Agreement: J.R. Evans Engineering**
- E. **Authorization of Request for Qualifications (RFQ) for Engineering Services**
- F. **Board Member Compensation: 190.006 (8), F.S.**

The Board Members declined compensation.
- G. **Resolution 2026-08, Designating the Primary Administrative Office and Principal Headquarters of the District and Providing an Effective Date**
- H. **Resolution 2026-09, Setting Forth the Policy of the District Board of Supervisors with Regard to the Support and Legal Defense of the Board of Supervisors and District Officers, and Retained Staff; and Providing for an Effective Date**
  - **Authorization to Obtain General Liability and Public Officers' Insurance**
- I. **Resolution 2026-10, Providing for the Public's Opportunity to Be Heard; Designating Public Comment Periods; Designating a Procedure to Identify Individuals Seeking to Be Heard; Addressing Public Decorum; Addressing Exceptions; and Providing for Severability and an Effective Date**
- J. **Memorandum: Public Records Retention**
  - I. **Option 1: Resolution 2026-11, Providing for the Appointment of a Records Management Liaison Officer; Providing the Duties of the Records Management Liaison Officer; Adopting a Records Retention Policy; and Providing for Severability and Effective Date**

- II. **Option 2: Resolution 2026-11, Providing for the Appointment of a Records Management Liaison Officer; Providing the Duties of the Records Management Liaison Officer; Adopting a Records Retention Policy; and Providing for Severability and Effective Date**

Option 2 was selected.

- K. **Resolution 2026-12, Granting the Chairperson and Vice Chairperson the Authority to Execute Real and Personal Property Conveyance and Dedication Documents, Plats and Other Documents Related to the Development of the District's Improvements; Approving the Scope and Terms of Such Authorization; Providing a Severability Clause; and Providing an Effective Date**

This item was pulled from the Consent Agenda Items and was deferred.

- L. **Resolution 2026-13, Ratifying the Recording of the Notice of Establishment of the Murphy's Landing Community Development District and Providing an Effective Date**
- M. **Authorization of Request for Proposals (RFP) for Annual Audit Services**
  - **Designation of Board of Supervisors as Audit Committee**
- N. **Strange Zone, Inc. Quotation #M25-036 for District Website Design, Maintenance and Domain Web-Site Design Agreement**
- O. **Resolution 2026-14, Approving the Florida Statewide Mutual Aid Agreement; Providing for Severability; and Providing for an Effective Date**
- P. **Performance Measures and Standards Reporting**
- Q. **Consideration of E-Verify Memorandum**

**BANKING ITEMS**

**EIGHTH ORDER OF BUSINESS**

**Consideration of the Following Consent Agenda Banking Items:**

- A. **Resolution 2026-15, Directing the District Manager to Appoint Signors on the Local Bank Account; and Providing an Effective Date**
- B. **Resolution 2026-16, Authorizing the District Manager or Treasurer to Execute the Public Depositors Report; Authorizing the Execution of Any Other Financial Reports as Required by Law; Providing for an Effective Date**

**BUDGETARY ITEMS**

**NINTH ORDER OF BUSINESS**

**Consideration of the Following Consent  
Agenda Budgetary Items:**

- A. Fiscal Year 2026 Budget Funding Agreement**
- B. Resolution 2026-17, Adopting the Alternative Investment Guidelines for Investing Public Funds in Excess of Amounts Needed to Meet Current Operating Expenses, in Accordance with Section 218.415(17), Florida Statutes, and Providing an Effective Date**
- C. Resolution 2026-18, Authorizing the Disbursement of Funds for Payment of Certain Continuing Expenses Without Prior Approval of the Board of Supervisors; Authorizing the Disbursement of Funds for Payment of Certain Non-Continuing Expenses Without Prior Approval of the Board of Supervisors; Providing for a Monetary Threshold; and Providing an Effective Date**
- D. Resolution 2026-19, Confirming Authorization to Pay Invoices for Work Previously Approved; Authorizing the Chair or Vice-Chair of the Board of Supervisors and the District Manager to Enter Into Time Sensitive and Emergency Contracts and Disburse Funds for Payment of Certain Expenses Without Prior Approval of the Board of Supervisors; Providing for a Monetary Threshold; and Providing for the Repeal of Prior Spending Authorizations; Providing for an Effective Date**
- E. Resolution 2026-20, Adopting Prompt Payment Policies and Procedures Pursuant to Chapter 218, Florida Statutes; Providing a Severability Clause; and Providing an Effective Date**
- F. Resolution 2026-21, Adopting an Internal Controls Policy Consistent with Section 218.33, Florida Statutes; Providing an Effective Date**

**On MOTION by Mr. McGowan and seconded by Mr. Burr, with all in favor, the Consent Agenda Items listed in the Seventh, Eighth and Ninth Orders of Business, with the exception of Item 7K, were adopted and/or approved and/or ratified and/or accepted.**

**PART 3: NON-CONSENT AGENDA (ORGANIZATIONAL ITEMS, BANKING ITEMS & BUDGETARY ITEMS)**

**ORGANIZATIONAL ITEMS**

**TENTH ORDER OF BUSINESS**

**Consideration of the Following Non-Consent Agenda Organizational Items:**

- A. Resolution 2026-22, Designating the Location of the Local District Records Office and Providing an Effective Date**

This item was deferred.

- B. Resolution 2026-23, to Designate Date, Time and Place of a Public Hearing and Authorization to Publish Notice of Such Hearing for the Purpose of Adopting Rules of Procedure and Amenity Rates and Disciplinary Rules; and Providing an Effective Date**

- I. Rules of Procedure**
- II. Disciplinary Rules**
- III. Notices of Rule Development and Rulemaking**

Ms. Cerbone presented Resolution 2026-23 and the accompanying Exhibits.

**On MOTION by Mr. Burr and seconded by Mr. Nelson, with all in favor, Resolution 2026-23, to Designate January 22, 2026 at 11:00 a.m., at the Barron Library, 461 N. Main Street, Labelle, Florida 33935, as the Date, Time and Place of a Public Hearing and Authorization to Publish Notice of Such Hearing for the Purpose of Adopting Rules of Procedure and Amenity Rates and Disciplinary Rules; and Providing an Effective Date, subject to authorizing District Management and the Chair to modify the Public Hearing Date, if necessary, provided the required Florida Statutes are followed in any mailed and/or published notices, was adopted.**

**On MOTION by Mr. Nelson and seconded by Mr. Noble, with all in favor, rescinding adoption of Resolution 2026-23, was approved.**

**On MOTION by Mr. Nelson and seconded by Mr. Burr, with all in favor, Resolution 2026-23, to Designate January 23, 2026 at 11:00 a.m., at the Barron Library, 461 N. Main Street, Labelle, Florida 33935, as the Date, Time and Place of a Public Hearing and Authorization to Publish Notice of Such Hearing for the Purpose of Adopting Rules of Procedure and Amenity Rates and Disciplinary Rules; and Providing an Effective Date, subject to authorizing District Management and the Chair to modify the Public Hearing Date, if necessary, provided the required Florida Statutes are followed in any mailed and/or published notices, was adopted.**

**C. Resolution 2026-24, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2025/2026 and Providing for an Effective Date**

This item was deferred.

**BANKING ITEMS**

**ELEVENTH ORDER OF BUSINESS**

**Consideration of the Following Non-Consent Agenda Banking Item:**

**A. Resolution 2026-25, Designating a Public Depository for Funds of the District; Authorizing Certain Officers of the District to Execute and Deliver Any and All Financial Reports Required by Rule, Statute, Law, Ordinance or Regulation; and Providing an Effective Date**

**On MOTION by Mr. Burr and seconded by Mr. Nelson, with all in favor, Resolution 2026-25, Designating Truist Bank as a Public Depository for Funds of the District; Authorizing Certain Officers of the District to Execute and Deliver Any and All Financial Reports Required by Rule, Statute, Law, Ordinance or Regulation; and Providing an Effective Date, was adopted.**

**BUDGETARY ITEMS**

**TWELFTH ORDER OF BUSINESS**

**Consideration of the following Non-Consent Agenda Budgetary Items:**

**A. Resolution 2026-26, Approving a Proposed Budget for Fiscal Year 2026 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing for an Effective Date**

Ms. Cerbone presented Resolution 2026-26 and the proposed Fiscal Year 2026 budget, which is a full year, Landowner-funded budget, with expenses funded as they are incurred.

The following changes were made:

Page 1: Change "Landowner contribution" to "Developer contribution"

**On MOTION by Mr. Burr and seconded by Mr. Nelson, with all in favor, Resolution 2026-26, Approving a Proposed Budget for Fiscal Year 2026, as amended, and Setting a Public Hearing Thereon Pursuant to Florida Law for January 23, 2026 at 11:00 a.m., at the Barron Library, 461 N. Main Street,**

Labelle, Florida 33935; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing for an Effective Date, was adopted.

**PART 4: BOND FINANCING & PROJECT RELATED MATTERS**

**BOND FINANCING RELATED MATTERS**

**THIRTEENTH ORDER OF BUSINESS**

Consideration of the following Bond Financing Related Items:

**A. Bond Financing Team Funding Agreement**

Ms. Cerbone presented the Bond Financing Team Funding Agreement.

**On MOTION by Mr. Nelson and seconded by Mr. Burr, with all in favor, the Bond Financing Team Funding Agreement, was approved.**

**B. Engagement of Bond Financing Professionals**

**I. Resolution 2026-27, Appointing an Investment Banker in Contemplation of the Issuance of Murphy's Landing Community Development District Special Assessment Revenue Bonds [FMSbonds, Inc.]**

**On MOTION by Mr. Burr and seconded by Mr. Nelson, with all in favor, Resolution 2026-27, Appointing FMSbonds, Inc., as Investment Banker in Contemplation of the Issuance of Murphy's Landing Community Development District Special Assessment Revenue Bonds, was adopted.**

**II. Resolution 2026-28, Appointing Bond Counsel in Contemplation of the Issuance of Murphy's Landing Community Development District Bonds [Akerman LLP]**

**On MOTION by Mr. Nelson and seconded by Mr. Burr, with all in favor, Resolution 2026-28, Appointing Akerman LLP as Bond Counsel in Contemplation of the Issuance of Murphy's Landing Community Development District Bonds, was adopted.**

**III. Resolution 2026-29, Appointing Trustee, Paying Agent and Registrar in Contemplation of the Issuance of Murphy's Landing Community Development District Bonds [U.S. Bank, N.A.]**

**On MOTION by Mr. Burr and seconded by Mr. Nelson, with all in favor, Resolution 2026-29, Appointing U.S. Bank, N.A., as Trustee, Paying Agent and Registrar in Contemplation of the Issuance of Murphy's Landing Community Development District Bonds, was adopted.**

- C. Resolution 2026-30, Designating a Date, Time, and Location of a Public Hearing Regarding the District's Intent to Use the Uniform Method for the Levy, Collection, and Enforcement of Non-Ad Valorem Special Assessments as Authorized by Section 197.3632, Florida Statutes; Authorizing the Publication of the Notice of Such Hearing as Authorized by Section 190.021, Florida Statutes; and Providing an Effective Date**

**On MOTION by Mr. McGowan and seconded by Mr. Burr, with all in favor, Resolution 2026-30, Designating January 23, 2026 at 11:00 a.m., at the Barron Library, 461 N. Main Street, Labelle, Florida 33935, as the Date, Time, and Location of a Public Hearing Regarding the District's Intent to Use the Uniform Method for the Levy, Collection, and Enforcement of Non-Ad Valorem Special Assessments as Authorized by Section 197.3632, Florida Statutes; Authorizing the Publication of the Notice of Such Hearing as Authorized by Section 190.021, Florida Statutes; and Providing an Effective Date, was adopted.**

**D. Presentation of Master Engineer's Report**

Mr. Vanni presented the Master Engineer's Report.

Discussion ensued regarding the \$7,986,211 "Contingency" amount, accounting for inflation by possibly adding another line item to the Total Costs or changing the line to "Contingency/Inflation", and what would be an appropriate percentage for contingency and/or inflation.

Ms. Kilinski stated that the Board can agree to add an "Inflation" line and/or increase the "Contingency" line to an amount agreed upon by the Board, such as 30% or 35%.

A Board Member suggested increasing the "Contingency" amount to 30%, thus bringing it up from \$7,986,211 to around \$12,000,000.

Ms. Kilinski stated that Mr. Vanni will give a more detailed review of the costs, CIP improvements, product types, etc., at the January meeting.

**On MOTION by Mr. Burr and seconded by Mr. Nelson, with all in favor, the Master Engineer's Report, in substantial form, and to include the changes based on the comments and changes decided at this meeting, was approved.**

**E. Presentation of Master Special Assessment Methodology Report (to potentially be provided under separate cover)**

Ms. Cerbone presented the Master Special Assessment Methodology Report and noted that there will be changes with regard to costs based on the changes being made to the costs presented in the Master Engineer's Report. She noted the following:

- The Methodology is based upon the Engineer's Report.
- The Development Plan envisions a total of 629 residential units of various types and sizes.

Ms. Cerbone reviewed the Appendix Tables and noted the following:

- Table 2: The CIP costs were estimated at \$47,917,265 but that amount will increase based on the decision to increase the "Contingency" amount from \$7,986,211 to \$12,000,000. With that, the "Contingency" line name will be changed to "Contingency & Inflation."
- Table 3: The "Project Fund Costs" will increase, which will cause the par amount of bonds to also increase.
- Table 5: The Assessment Apportionment for each product type will increase due to the increased costs.

Ms. Kilinski stated that the changes will increase the Master Engineer's Report CIP costs to \$51,910,370.20, equating to an overall increase of about \$4,000,000.

Approval of the Master Special Assessment Report occurred after Item 13G.

**F. Resolution 2026-31, Declaring Special Assessments; Designating the Nature and Location of the Proposed Improvements; Declaring the Total Estimated Cost of the Improvements, the Portion to Be Paid by Assessments, and the Manner and Timing in Which the Assessments are to Be Paid; Designating the Lands Upon Which the Assessments Shall Be Levied; Providing For An Assessment Plat and a Preliminary Assessment Roll; Addressing the Setting of Public Hearings; Providing for Publication of this Resolution; and Addressing Conflicts, Severability and an Effective Date**

Ms. Cerbone presented Resolution 2026-31 and read the title.

**On MOTION by Mr. Nelson and seconded by Mr. Burr, with all in favor, Resolution 2026-31, Declaring Special Assessments; Designating the Nature and**

**Location of the Proposed Improvements; Declaring the Total Estimated Cost of the Improvements, the Portion to Be Paid by Assessments, and the Manner and Timing in Which the Assessments are to Be Paid; Designating the Lands Upon Which the Assessments Shall Be Levied; Providing For An Assessment Plat and a Preliminary Assessment Roll; Addressing the Setting of Public Hearings for January 23, 2026 at 11:00 a.m., at the Barron Library, 461 N. Main Street, Labelle, Florida 33935; Providing for Publication of this Resolution; and Addressing Conflicts, Severability and an Effective Date, was adopted.**

- G. Resolution 2026-32, Authorizing the Issuance of Not Exceeding \$70,000,000 Principal Amount Murphy's Landing Community Development District Special Assessment Revenue Bonds in One or More Series, for the Purpose of Financing the Construction and/or Acquisition by the District of the Public Improvements and Community Facilities Permitted by the Provisions of Chapter 190, Florida Statutes and the Ordinance Establishing the District; Approving a Form of a Master Trust Indenture; Approving and Appointing a Trustee; Authorizing the Commencement of Validation Proceedings Relating to The Foregoing Bonds; Authorizing and Approving Other Matters Relating to the Foregoing Bonds; and Providing an Effective Date**

Mr. Bramwell presented Resolution 2026-32 and read the title. This Resolution, accomplishes the following:

- Authorizes issuance of a not-to-exceed \$70,000,00 aggregate principal amount of Capital Improvement Revenue bonds.

Mr. Bramwell stated that, after the Bond Resolution and Master Trust Indenture are validated, bonds will be issued pursuant to subsequent Delegation Resolutions supplementing the Bond Resolution.

- Authorizes and approves execution and delivery of the Master Trust Indenture and approves Supplemental Trust Indentures that supplement the Master Trust Indenture with the details and terms for each series of bonds.

Based on the increases being made, the Board consensus was to increase the aggregate principal amount to \$80,000,000 for validation purposes.

In response to the question of whether she anticipates any resistance in validating the \$80,000,000 amount, Ms. Kilinski stated that she does not, but Staff must make sure the

Methodology matches that. Although the assessments might appear high, it can be explained to the court in regard to why it is necessary to build in the contingency.

**On MOTION by Mr. McGowan and seconded by Mr. Burr, with all in favor, Resolution 2026-32, as amended, Authorizing the Issuance of Not Exceeding \$80,000,000 Principal Amount Murphy's Landing Community Development District Special Assessment Revenue Bonds in One or More Series, for the Purpose of Financing the Construction and/or Acquisition by the District of the Public Improvements and Community Facilities Permitted by the Provisions of Chapter 190, Florida Statutes and the Ordinance Establishing the District; Approving a Form of a Master Trust Indenture; Approving and Appointing a Trustee; Authorizing the Commencement of Validation Proceedings Relating to The Foregoing Bonds; Authorizing and Approving Other Matters Relating to the Foregoing Bonds; and Providing an Effective Date, was adopted.**

**On MOTION by Mr. Burr and seconded by Mr. Noble, all in favor, the Master Special Assessment Methodology Report, in substantial form and to include the changes discussed, was approved.**

**PART 5: PROJECT/CONSTRUCTION RELATED ITEMS**

**FOURTEENTH ORDER OF BUSINESS**

**Consideration of the Following Project/Construction Related Items**

**A. Construction Funding Agreement**

It was noted that the Agreement references "Kutak Rock LLP" where it should be "Kilinski|Van Wyk" and references "Noah Breakstone." Ms. Kilinski stated that she will provide a revised Agreement with the corrected information.

**On MOTION by Mr. Williams and seconded by Mr. Fife, with all in favor, the Construction Funding Agreement, in substantial form to correct contact information of various parties within the Agreement, was approved.**

**B. Resolution 2026-33, Authorizing Issuance of Competitive Solicitations for Implementation of the District's Capital Improvement Program; Approving Evaluation Criteria for Requests for Qualifications and Requests for Proposals; Establishing a Construction Evaluation Committee; Appointing Initial Members of the Construction Evaluation Committee and Providing for Removal and Replacement; Defining the**

**Duties of the Construction Evaluation Committee; Providing a Severability Clause; and Providing an Effective Date**

Ms. Cerbone presented Resolution 2026-33.

Ms. Kilinski stated this Resolution is not needed at this time.

- C. Resolution 2026-34, Authorizing the District Engineer, or Another Individual Designated by the Board Of Supervisors, to Act as the District's Purchasing Agent for the Purpose of Procuring, Accepting, and Maintaining Any and All Construction Materials Necessary for the Construction, Installation, Maintenance or Completion of the District's Infrastructure Improvements as Provided in the District's Adopted Improvement Plan; Providing for the Approval of a Work Authorization; Providing for Procedural Requirements for the Purchase of Materials; Approving the Form of a Purchase Requisition Request; Approving the Form of a Purchase Order; Approving the Form of a Certificate of Entitlement; Authorizing the Purchase of Insurance; Providing a Severability Clause; and Providing an Effective Date**

Ms. Kilinski presented Resolution 2026-34 and recommended approval.

**On MOTION by Mr. Burr and seconded by Mr. Noble, with all in favor, Resolution 2026-34, Authorizing the District Engineer, or Another Individual Designated by the Board Of Supervisors, to Act as the District's Purchasing Agent for the Purpose of Procuring, Accepting, and Maintaining Any and All Construction Materials Necessary for the Construction, Installation, Maintenance or Completion of the District's Infrastructure Improvements as Provided in the District's Adopted Improvement Plan; Providing for the Approval of a Work Authorization; Providing for Procedural Requirements for the Purchase of Materials; Approving the Form of a Purchase Requisition Request; Approving the Form of a Purchase Order; Approving the Form of a Certificate of Entitlement; Authorizing the Purchase of Insurance; Providing a Severability Clause; and Providing an Effective Date, was adopted.**

- D. Consideration of Resolution 2026-35, Authorizing the Filing of a Public Facilities Report and Providing an Effective Date**

Ms. Kilinski presented Resolution 2026-35.

**On MOTION by Mr. McGowan and seconded by Mr. Burr, with all in favor, Resolution 2026-35, Authorizing the Filing of a Public Facilities Report and Providing an Effective Date, was adopted.**

**FIFTEENTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel: Kilinski | Van Wyk PLLC**

Ms. Kilinski stated that work on the bond validation documents will commence. The goal is to have the bond validation hearing in February or March.

**B. District Engineer (Interim): J.R. Evans Engineering**

There was no report.

**C. District Manager: Wrathell, Hunt and Associates, LLC**

Ms. Cerbone stated the next meeting will be held on January 23, 2026.

**SIXTEENTH ORDER OF BUSINESS**

**Board Members' Comments/Requests**

There were no Board Members' comments or requests.

**SEVENTEENTH ORDER OF BUSINESS**

**Public Comments**

No members of the public spoke.

**EIGHTEENTH ORDER OF BUSINESS**

**Adjournment**

**On MOTION by Mr. Burr and seconded by Mr. Nelson, with all in favor, the meeting adjourned at 11:13 a.m.**

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]



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Secretary/Assistant Secretary



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Chair/Vice Chair